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| Job Title: | General Maintenance | Department: | Maintenance |
| Location: | Columbus, GA |  |  |
| Position Type: | Full Time |  |  |
| HR Contact: | Kelli Nelson | Date Posted: |  |

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| Overview: Maintain all general and preventative maintenance for all Valley Hospitality properties in accordance with the repair/maintenance manual and inspection requirements. |
| Responsibilities and requirements:* Maintain the appearance of the exterior grounds to include landscaping, picking up litter in parking lots, sidewalks, and gravel areas on all properties.
* Provide positive and prompt services to guests upon request.
* Must maintain a safe and secure work environment.
* Clean and replace vanity/bathroom lighting and assist housekeeping to maintain guest rooms.
* Pick up materials needed to complete assigned projects.
* Keep maintenance room clean and organized for safety.
* Perform other duties as assigned by management to include cross training in other departments.

Qualifications and Education Requirements* Good verbal and written skills required.
* Must be neat in appearance and wear uniform provided by the company.
* May be required to work nights, weekends, and holidays.
* Must pass a background check.
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| Reviewed By: | Kristi Hargraves | Date: | 1/13/2022 |
| Approved By: | Name | Date: | Date |
| Last Updated By: | Kristi Hargraves | Date: | 1/13/2022 |